



Evaluating Tests Using Mental Measurements Yearbook

What is Mental Measurements Yearbook?

Mental Measurements Yearbook is a comprehensive guide to over 2000 testing instruments. It provides information needed to evaluate or test products within such diverse areas as psychology, education, business, and leadership. MMY provides coverage from Volume 9 to present.

Getting Started

Go to the Babson Library home page and click on “**Databases A-Z**” in the “**Finding What You Need**” menu. Scroll down the page to “**Mental Measurements Yearbook.**”

If you are off-campus, you will be prompted for your SC ID# and your last name. Type in the first nine digits of your ID, including zeroes (ex. 000012345). Leave off any number after the dash.

Searching for Information

You will see a screen with three search boxes. The numbered sections are explained below:

The screenshot shows a search interface with three rows of input fields. The first row is labeled '1' and contains a 'Find:' field, an 'in' dropdown menu set to 'Default Fields', a 'Search' button, and a 'Clear' button. The second row is labeled '2' and contains an 'and' dropdown menu, an empty input field, an 'in' dropdown menu set to 'Default Fields', and a 'Search' button. The third row is labeled '3' and contains an 'and' dropdown menu, an empty input field, an 'in' dropdown menu set to 'Default Fields', and a 'Search' button. There are also links for 'Database Help' and 'Search Tips'.

- 1. What to Search For:** Enter keywords here.
 - A keyword is a significant term describing the kind of article you want.
 - If you want to search for an exact phrase, put quotes around it.
 - If you have more than one keyword, separate them by line or use connecting words.
- 2. Where to Search:** This is a pull-down menu that lets you choose where you want the database to search.
 - You can choose to search titles, test name, purpose, population, the full text of the review, etc.
 - Leaving “Default Fields” selected means that the database will search the Test Name/Title, Acronym (test name), Author, Reviewer, Publisher's Name, Population, Purpose, Scores yield by the Test, Administration mode, Price and General subject headings.
- 3. Connecting Words:** Use this pull-down to add connecting words to your search. Linking keywords with connecting words tells the database to search in a specific way. The most commonly used connecting words are AND and OR:
 - AND: The database searches for *both* words. Ex.: *sleep AND children* finds articles that have both words in the specified fields.
 - OR: The database searches for *any* of the words. Ex. *Children OR teenagers OR kids* will return articles that have any of those three words in the specified fields.
 - Use either the drop-down menu or type connecting words in yourself.

Limiting Your Search

You may find you have more than you expected, and want to narrow your results down.

Click on the “refine your search” tab from the results screen (or, if you haven’t performed your search yet, scroll down from the start screen). You will see more search options. Use only the ones that are important to you to narrow your results. Some of the most useful are:

- **Full Text:** Select this to find only full-text documents.
- **Test Category:** Select the type of test you are searching for.
- **Administration:** Choose between group, individual or group/individual.
- **Publication Date:** This may be useful if you know the general time period of the review or test you are looking for.

Other ways to limit your search include:

- **Adding Keywords:** Connect more keywords to your search using AND.
- **Narrowing the Focus:** Selecting a narrower field (i.e., *Subject* instead of *Default Fields*) will make your search more precise.
- **Changing Connecting Words:** Use AND instead of OR as a connecting word.

Expanding Your Search

You may also find that the database returned too few articles, or none at all. Here are a few ways to expand your search:

- **Check Spelling!!!** The database can’t tell if something is spelled incorrectly.
- **Removing Keywords:** Take a keyword or two out of your search. This will make your search less specific.
- **Changing Connecting Words:** Changing AND to OR will get you more results, although they may not all be as useful.
- **Expand the Focus:** Select a broader field (i.e., *All Text* instead of *Default Fields*) to expand the scope of the search.
- **Use Wildcards:** Place an asterisk (*) at the end of a word to search for words with different endings (ex. *employ** will find *employed, employment, employee*, etc.). A question mark (?) fills in for a single letter (ex. *s?ng* finds *sing, sang, song* and *sung*).
- **Use fewer limiters.** If you have checked any boxes or filled in any fields in the “Refine Search” section, try clearing them. You can remove all limiters at once by clicking the Reset button.

Finding Tests:


The actual text of tests reviewed in Mental Measurements Yearbook is not available online, in many cases. You will have to contact the publisher of most tests to gain access to them.

Using, Saving and Printing Documents

Here is what a typical record looks like. Numbered sections are explained below:

◀ 1 of 9 ▶ [Result List](#) | [Refine Search](#) | [Print](#) | [E-mail](#) | [Save](#) | [Add to folder](#) 1. [Folder is empty.](#)

Formats: [Citation](#) | [HTML Full Text](#) 2.

Test Name: Brief Test of Head Injury.
Acronym: BTHI
Author: [Helm Estabrooks, Nancy](#); [Hotz, Gillian](#)
Publication Date: 1989-1991
Publisher Information: [The Riverside Publishing Company](#), 8420 Bryn Mawr Avenue, Chicago, IL 60631
Purpose: Designed to provide information about cognitive, linguistic, and communicative abilities of patients with severe head **trauma**.
Test Category: [Neuropsychological](#)
Administration: Individual
Population: Acute and long-term head injured adults.
Scores: 8: Orientation/Attention, Following Commands, Linguistic Organization, Reading Comprehension, Naming, Memory, Visual-Spatial Skills, Total.
3. **Manuals:** Manual, 1991, 85 pages
Time: (25-30) minutes
Number of Reviews: 2
Reviewer: [Roman, Deborah D.](#) (University of Minnesota); [Russell, Michael Lee](#) (Tripler Regional Medical Center, Honolulu).
Price: 1991 price data: \$148.98 per complete kit including 24 record forms, manual, manipulatives package, stimulus cards and letter board, and carrying case; \$24 per 24 record forms; \$9.99 per manipulatives package; \$45 per stimulus cards and letter board; \$24.99 per carrying case; \$45 per manual.
Yearbook: 13
Accession Number: 13111563
Persistent link to this record: <http://ezproxy.spfldcol.edu/login?url=http://search.epnet.com/login.aspx?direct=true&db=loh&an=13111563&loginpage>Login.asp>
Database: Mental Measurements Yearbook
View Links:  4.

- 1. What to do with the document:** You have the option of printing the review (use this option when printing HTML documents—the database will format it for you), emailing it, saving it to disk or adding it to a folder you can create in the database.
- 2. Document Format:** These are the formats that this particular title appears in. It could be a citation only or a version of full text. If an article is available in full text (either in HTML or PDF format) there will be a link here. Click on the link to access the full text.
- 3. Information about the document:** Here is listed important information about the review, such as the author, publication date, population, etc. You can click on the author, publisher, category, reviewer and some other fields for a list of works having to do with that author/source/subject etc. For example, clicking on the author's name will take you to a list of tests by that author.
- 4. Finding the document elsewhere:** If no full text is available, use the **track it down!** button to search other databases for this document. Clicking the button will open a new window. If the full text of the article exists in another database that we subscribe to, a link will appear to the article in that database in the new window. If not, it will inform you that the article is not available online. You will have the option of checking the Voyager catalog for that journal, looking at other library catalogs or ordering the article through Interlibrary Loan.

Getting Assistance

Contact the library if you need help! We're always glad to assist you.

Phone: (413) 748-3315 or toll-free at 1-800-730-LBRY

IM/Yahoo username: *BabsonLibrarian* MSN: babsonlibrarian@hotmail.com Ask the Library

Email form: <http://www.spfldcol.edu/library/library2.nsf/askthelibrary>